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GROUP DETAILS

Club/Church:		Person completing form:		Activity date:		Today's date:	
Location of activity:				Church Board Approval:			
Detailed summary of activity:							
Number of pathfinders attending:		Number of leaders attending:		Total number of people attending including underage kids:			

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EMERGENCY CONTACT

Emergency contact person's full name:			Emergency contact person's phone numbers (mobile & landline)			
This person will notify police if you haven't contacted them by:	Date :		Day:		Time:	

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MEDICAL

Details of any medical conditions which may be adversely affected by the activity and how these will be managed:						
Details of known allergies of anyone attending the activity and how these will be managed:						
Nearest Hospital:		Address:			Phone:	

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SKILLS & EXPERTISE

Skills & experience required by leaders for the activity to be conducted safely:	
Skills & experience required by pathfinders for the activity to be conducted safely:	

	<i>Considerations</i>	People		Equipment		Environment	
		Risk Factor	Recommendations	Risk Factor	Recommendations	Risk Factor	Recommendations
Allergies/ asthma & other medical conditions	<ul style="list-style-type: none"> - Staff training - First aid kit - Management plan - exacerbation of condition 						
Bites/Stings	<ul style="list-style-type: none"> - suitable clothing - suitable footwear - weather - environment - careless behavior - overgrown areas - first aid equipment - first aid knowledge 						
Drowning	<ul style="list-style-type: none"> - supervision - leaders ability - lifesaving equipment - swimmer's ability - current/rips - submerged hazards - clear boundaries - disobedience 						
Electrical Hazards	<ul style="list-style-type: none"> - Faulty equipment - Supervision - Electrical short from water/liquids etc - Staff training - awareness 						

	<i>Considerations</i>	People		Equipment		Environment	
		Risk Factor	Recommendations	Risk Factor	Recommendations	Risk Factor	Recommendations
Exhaustion	<ul style="list-style-type: none"> - insufficient rest - insufficient food - over exertion - sun 						
Fractures / Sprains / Cuts / Abrasions / Burns	<ul style="list-style-type: none"> - careless behavior - poor housekeeping - guy ropes - slippery terrain - supervision - torch / lighting - activities 						
Burns	<ul style="list-style-type: none"> - fires - supervision - careless behavior - playing with fires - faulty equipment - cooking experience - hot liquids - bushfire risk 						
Heat Stroke	<ul style="list-style-type: none"> - timing of activities - full sun activities - drinking water - symptom - recognition - first aid treatment 						
Hypothermia	<ul style="list-style-type: none"> - clothing - equipment - failure to recognize - weather conditions - first-aid treatment 						
Infection / Disease / Virus	<ul style="list-style-type: none"> - toilet hygiene - food preparation - sharing of utensils - hand washing - sick pathfinders - antibacterial wash 						

	<i>Considerations</i>	People		Equipment		Environment	
		Risk Factor	Recommendations	Risk Factor	Recommendations	Risk Factor	Recommendations
Motor Vehicle	<ul style="list-style-type: none"> - roadworthiness - inexperience - unknown roads - weather - driver fatigue 						
Sunburn	<ul style="list-style-type: none"> - sunscreen - timing of activities - full sun activities 						
Dehydration	<ul style="list-style-type: none"> - vigor of activities - drinking water - sun & heat factor 						
Person Safety	<ul style="list-style-type: none"> - supervision - staff/gender ratios - awareness - WWCC - Failure to report - Failure to protect - Supervision - Location bullying - Awareness - 						
Psychological Trauma	<ul style="list-style-type: none"> - Bullying - Leadership - Inadequate follow-up after a traumatic incident (ie. witnessing injury) - Group dynamics 						